



FORMBY HIGH SCHOOL

Determined to Achieve

DRI / AHR

14 November 2023

Dear Parents

Re: Year 13 Pre-Public Examinations

As you will be aware, Pre-Public Examinations (PPEs) will take place for Year 13 students from Tuesday 21 November – Monday 27 November. Students have received their personal timetables this week and the weeks schedule is available to view on the website. The PPEs will take place during two sessions, either in the morning (9.30am start, with students to be seated by 9.15am) or the afternoon (1.30pm start, with students to be seated by 1.15pm). Students will be on study leave for the duration of the week, attending school either to revise independently or for their examinations. Students are encouraged to attend school to catch up and complete outstanding work and coursework during any free sessions they may have during the week.

It is essential that students in Year 13 prepare thoroughly, making the most of having another opportunity to experience the process of formal examinations, in preparation for their final examinations taking place in the Summer. All examinations will take place in the Sports Hall, but a small number of students will take theirs in a different location due to access arrangements. The final PPE timetable can be found on the Sixth Form section of the school website (<https://www.formbyhighschool.com/examinations/>)

Students must maintain excellent standards of behaviour throughout the period of the PPEs, adhering to the following rules and regulations:

- Students should have full equipment in a transparent pencil case.
- Students may bring a bottle of water with them, but the labels must be removed.
- Students should arrive 15 minutes before the start of an examination (as stated on their timetables)
- Mobile phones, and other electronic devices, cannot be taken into the examination room. Students can leave them securely stored with the examinations team beforehand.
- If your son/daughter is going to be absent for an examination, please contact the school office before 8:30 on the day so we are aware.

A copy of the JCQ Information for Candidates is attached to this letter which I would encourage both you and your son/daughter to review in advance of the PPEs.

We understand that examinations of any kind can create increased levels of anxiety for students and our aim is support both them and you by helping to prevent problems developing. If your son/daughter is feeling anxious about either the PPEs or formal examinations, please contact Sixth Form (sixthform@formbyhighschool.com) so we can ensure they are well supported.

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We are continuing to encourage parents to regularly check Class Charts for CCU referrals, important announcements and for things like tracking homework activities. If you need a reminder of your Class Charts login code, please send an email and we can get your credentials forwarded.

Finally, I would like to take the opportunity to pass on my best wishes to your son/daughter in advance of the PPEs and wish them the best of luck.

Yours sincerely

Mr D Rigby
Progress Leader (Year 13)