

# Formby High School

'Determined to Achieve'



KMA/PSL

21 October 2022

Dear Parent

## Year 11 Pre-Public Examinations - Monday 21 to Monday 28 November 2022

Pre-Public Examinations (PPEs) will take place for Year 11 students from Monday 21 - Monday 28 November. Normal lessons will resume on Tuesday 29 November.

### Attendance

Students will be expected to be in school all week and, when not in examinations, will attend lessons 1 – 4. Lessons will be used for revision and supervised by the relevant class teacher. Please encourage your son/daughter to bring appropriate revision materials for these lessons.

There will be no tutor/registration period during PPEs. Students will be registered in their examination or at the start of their lesson. Students may leave school at the end of afternoon examinations/lesson 4. Please note that students must sign out at the Attendance Office located in Sixth Form.

Most examinations will take place in the Sports Hall, but a small number of students will sit examinations in an alternative location due to access arrangements. A summary timetable will be made available on the school website after half term and students will receive their own examination timetable with seating arrangements in due course.

We expect the usual high standards of behaviour during PPEs, and remind students of the following regulations:

- Students must wear full school uniform
- Students should have full equipment in a transparent pencil case
- Students must arrive at the examination room 15 minutes before the start time ie 9.15am for a prompt 9.30am start. Sanctions may be incurred if students arrive late
- Students may bring a transparent bottle of water with all labels removed
- No bags or coats or revision materials of any kind are permitted in examination rooms. Belongings should be stored outside Room A10.
- Mobile phones/watches/electronic devices cannot be taken into the examination room. Students found with such items, even if switched off, may be awarded zero marks and be expected to repeat the examination after school. Students should store their devices before the examination but may, at their own risk, leave mobile phones with an invigilator before entering the examination room

Please also ensure you and your child are familiar with the attached JCQ Information for Candidates.

### Absences

Please contact the school office before 8.30am on the day of the examination if your son/daughter is going to be absent.

Headteacher:  
Mr D A Mackenzie  
BA (Hons) NPQH

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## Wellbeing

I appreciate that examinations of any kind can create increased levels of anxiety for students and our aim is to support both them and you by helping to prevent serious problems developing. If your son/daughter is feeling anxious about the PPEs I would encourage them to speak with me, their form tutor or a member of the Pastoral Support Team.

## Supporting revision

During this half term, form time has focused on activities connected to study skills and core subjects. These measures have provided increased time allocated within the school day to supplement the two hours of daily independent study we would encourage your child to complete. Additionally, many subjects have been running revision sessions on either an invite only or drop-in basis. Additional details can be found here: <https://www.formbyhighschool.com/wp-content/uploads/2022/10/RAP-Subject-Intervention-Sessions-2022-23.pdf>

In addition, you will be aware that GCSEPod is available and the vast majority of our students have already signed up. GCSEPod is an award-winning programme which provides access to thousands of hours of professionally produced, audio-visual content which will benefit students throughout the coming year. The Pods contains bespoke information and teaching resources tailored to the GCSE specifications we follow. We recommend that you discuss GCSEPod with your son/daughter to ensure that they have successfully activated their account and encourage them to make use of this service ahead of the forthcoming examinations and throughout the rest of Year 11. For more ways parent/carers can help support using GCSEPod, please visit [www.gcsepod.com/parents](http://www.gcsepod.com/parents) where there is more information and resources on a range of topics including subject specific guidance as well as more general information such as coping with examination stress.

## Year 11 Parents' Information Evening

There will be a Year 11 Parents' Information Evening on **Wednesday 9 November 2022 (at 6:00 to 6:45pm)**. We hope to provide you with important information about the Year 11 learning journey and how you can support your child with their independent study at home.

Pre-Public Examinations are a valuable opportunity for Year 11 students to experience formal examination conditions in preparation for the external examinations next summer. As such, I would like to take this opportunity to pass on my best wishes to your son/daughter as I am sure that he/she is keen to do well.

If you have any queries, please feel free to contact me and I will do all I can to assist.

Yours sincerely

**Miss K MacDougall**  
Year 11 Achievement Leader/Looked After Children Co-Ordinator / English / Film Studies