

Formby High School

'Determined to Achieve'



GPA/MHI

June 2018

Dear Parent

Re: Year 10 Pre-Public Examinations 2018

The Year 10 Pre-Public Examinations (PPEs) will take place from 21 to 28 June 2018. Students will be on study leave from 12.30pm Wednesday 20 June.

Students will be expected to attend school for the sessions in which they have examinations but will be on study leave for the remaining time. Where a student has examinations in both the morning AND afternoon of the same day they must remain on site between sessions. During study leave it is expected that students will undertake a revision programme at home; however, the Dining Room will be available for students who wish to prepare for their examinations in school.

It is essential that students prepare thoroughly for these examinations to ensure the results are a true reflection of their progress. The usual high standards of behaviour will be expected during the examination period. Students are required to wear full school uniform for every examination and must ensure they have a full set of equipment in a transparent pencil case. Students may bring a bottle of water into the examinations but this must be in a transparent bottle with the label removed.

At Formby High School, Pre-Public Examinations are designed to reflect the standards and procedures of external examinations as closely as possible. With this in mind, please go through the enclosed JCQ Regulations with your child, as all aspects will be enforced.

Times of Examinations

Students must arrive at the examination room 15 minutes before the start of the examination, having left their belongings in their locker. They must be punctual for their examinations and sanctions may be imposed if students arrive late. For most students, examinations will take place in the Sports Hall. A small number of students will take their examinations in alternative locations within the school site. Individual candidate timetables, detailing your child's formal candidate number, examination sessions, room locations and seat numbers will be issued to each student in the coming weeks. A copy of the Pre Public Examination timetable is available on the school website and included with this letter.

Headteacher:
Mr D A Mackenzie
BA (Hons) NPQH

Freshfield Road
Formby
Liverpool
L37 3HW

01704 873100

enquiries@
formbyhighschool.com

www.
formbyhighschool.com

@FormbyHigh





Mobile Phones and Other Valuable Items

Students must ensure that they have no revision material, mobile phones, MP3/4 players, iPods, smart watches or any technological/web enabled sources of information with them in the examination room and school cannot accept responsibility for any such valuable items. Students found with the items detailed above during an examination, even if switched off, may be awarded zero marks as would be the case in external examinations. Normal school rules apply regarding the use of mobile phones during the school day.

Absences

Please note it is important that you contact the school office immediately if your child is going to be absent from any examination.

May I take this opportunity to wish your child good luck with his/her Year 10 pre-public examinations and thank you for your continued support. If you would like any further information please do not hesitate to contact Mrs Harrison-Forsyth, Achievement leader for Year 10, in the first instance.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G Parkinson'.

Mrs G Parkinson
Assistant Headteacher
Assessment



FORMBY HIGH SCHOOL

YEAR 10 PRE PUBLIC EXAMINATION TIMETABLE 2018

THURSDAY 21 June		MONDAY 25 June		TUESDAY 26 June		WEDNESDAY 27 June		THURSDAY 28 June	
MORNING SESSION									
Arrival time	10:15	Arrival time	10:15	Arrival time	10:15	Arrival time	10:00	Arrival time	10:00
Start time	10:30	Start time	10:30	Start time	10:30	Start time	10:15	Start time	10:15
Maths Paper 1	1h 30	Maths Paper 2	1h 30	Maths Paper 3	1h 30	Biology		Chemistry	
						10SS/By1	1h 45	10SS/Cy1	1h 45
						10SS/By2	1h 45	10SS/Cy2	1h 45
						10S/By1	1h 15	10S/Cy1	1h 15
						10S/By2	1h 15	10S/Cy2	1h 15
						10S/By3	1h 15	10S/Cy3	1h 15
						10S/By4	1h 15	10S/Cy4	1h 15
						10S/By5	1h 45		
AFTERNOON SESSION									
Arrival time	1.00pm	Arrival time	1.00pm	Arrival time	1.00pm	Arrival time	1.00pm	Arrival time	1.00pm
Start time	1.15pm	Start time	1.15pm	Start time	1.15pm	Start time	1.15pm	Start time	1.15pm
Physics		Option C Subjects		Option D Subjects		Option B Subjects		Option A Subjects	
10SS/Ph1	1h 45	Engineering	1h 40	Business Studies	1h	Art	2h	Business Studies	1h
10SS/Ph2	1h 45	Drama	1h	Creative iMedia	1h 15	Computing	1h 30	Computing	1h 30
10S/Ph1	1h 15	Food & Nutrition	1h 45	Computing	1h 30	Geography	1h	Dance	1h 30
10S/Ph2	1h 15	Geography	1h	Engineering	1h 40	History	1h 15	Drama	1h
10S/Ph3	1h 15	History	1h 15	French (F)	1h 45	Music	1h 45	Art	2h
10S/Ph4	1h 15			French (H)	2h 15	PE	1h	Geography	1h
				Geography	1h	Spanish (F)	1h 45	PE	1h
				History	1h 15	Spanish (H)	2h 15		
				Spanish (F)	1h 45	Creative iMedia	1h 15		
				Spanish (H)	2h 15				

Please note that morning start times above are for the Sports Hall examinations only.

Students should refer to their individual timetables for examinations held elsewhere. **All** Afternoon examinations start at 1.15pm prompt.

AQA	City & Guilds	CCEA	OCR	Pearson	WJEC
-----	---------------	------	-----	---------	------

Information for candidates For written examinations – effective from 1 September 2017

This document has been written to help you. Read it carefully and follow the instructions.
If there is anything you do not understand, especially which calculator you may use, ask your teacher.

A Regulations – Make sure you understand the rules	
1	Be on time for all your exams. If you are late, your work might not be accepted.
2	Do not become involved in any unfair or dishonest practice during the exam.
3	If you try to cheat, or break the rules in any way, you could be disqualified from all your subjects.
4	You must not take into the exam room: <ul style="list-style-type: none"> • notes; • potential technological/web enabled sources of information such as an iPod, a mobile phone, a MP3/4 player, a smartwatch or a wrist watch which has a data storage device. <p>Any pencil cases taken into the exam room must be see-through.</p> <p>Remember: possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.</p>
5	If you wear a wrist watch the invigilator will ask you to remove it and place it on your desk.
6	Do not use correcting pens, fluid or tape, erasable pens, highlighters or gel pens in your answers.
7	Do not talk to or try to communicate with, or disturb other candidates once the exam has started.
8	You must not write inappropriate, obscene or offensive material.
9	If you leave the exam room unaccompanied by an invigilator before the exam has finished, you will not be allowed to return.
10	Do not borrow anything from another candidate during the exam.
B Information – Make sure you attend your exams and bring what you need	
1	Know the dates and times of all your exams. Arrive at least ten minutes before the start of each exam.
2	If you arrive late for an exam, report to the invigilator running the exam.
3	If you arrive more than one hour after the published starting time for the exam, you may not be allowed to take it.
4	Only take into the exam room the pens, pencils, erasers and any other equipment which you need for the exam.
5	You must write clearly and in black ink. Coloured pencils or inks may only be used for diagrams, maps, charts, etc. unless the instructions printed on the front of the question paper state otherwise.
C Calculators, Dictionaries and Computer Spell-checkers	
1	You may use a calculator unless you are told otherwise.
2	If you use a calculator: <ul style="list-style-type: none"> • make sure it works properly; check that the batteries are working properly; • clear anything stored in it; • remove any parts such as cases, lids or covers which have printed instructions or formulas; • do not bring into the exam room any operating instructions or prepared programs.
3	Do not use a dictionary or computer spell checker unless you are told otherwise.
D Instructions during the exam	
1	Always listen to the invigilator. Follow their instructions at all times.
2	Tell the invigilator at once if: <ul style="list-style-type: none"> • you think you have not been given the right question paper or all of the materials listed on the front of the paper; • the question paper is incomplete or badly printed.
3	Read carefully and follow the instructions printed on the question paper and/or on the answer booklet.
4	Fill in all the details required on the front of the question paper and/or the answer booklet before you start the exam. Make sure you fill these details in on any additional answer sheets that you use.
5	Remember to write your answers within the designated sections of the answer booklet.
6	Do your rough work on the proper exam stationery. Cross it through and hand it in with your answers. Make sure you add your candidate details to any additional answer sheets that you use.
E Advice and assistance	
1	If on the day of the exam you feel that your work may be affected by ill health or any other reason, tell the invigilator.
2	Put up your hand during the exam if: <ul style="list-style-type: none"> • you have a problem and are in doubt about what you should do; • you do not feel well; • you need more paper.
3	You must not ask for, and will not be given, any explanation of the questions.
F At the end of the exam	
1	If you have used more than one answer booklet and/or any supplementary answer sheets, place them in the correct order. Place any loose additional answer sheets inside your answer booklet. Make sure you add your candidate details to any additional answer sheets that you use.
2	Do not leave the exam room until told to do so by the invigilator.
3	Do not take from the exam room any stationery. This includes the question paper, answer booklets used or unused, rough work or any other materials provided for the exam.